

Professional Learning and Development Forum

Monday 29 March 2010, Argyll Court, Stirling at 1000

Present: Graeme Hyslop (Chair)
 Peter Beaumont, Scottish Government
 John Bowditch, HMIE
 Garry Cameron, Scotland's Colleges (Secretariat)
 Helen Cormack, Scotland's Colleges (Observer)
 Marian Healy, LLUK
 Ian Matheson, GTC Scotland
 John McCann, Scotland's Colleges
 Danny McDougall, Anniesland College
 Geraldine McLuckie, Carnegie College
 Tom Nicholson, Edinburgh's Telford College
 Carey Normand, University of Dundee
 Margaret Pengelly, Angus College
 Lesley Sutherland, Scottish Funding Council
 Lucy Thompson, Scotlands Colleges (Minutes)

Apologies: None received

		Action
1.	<p>Welcome and Apologies</p> <p>Graeme Hyslop welcomed everyone to the meeting and started off by asking everyone to introduce themselves and outline their thoughts on the Professional Learning and Development Forum.</p> <p>Some of the general comments are as follows:</p> <ul style="list-style-type: none"> • the group want to work on external and internal drivers around staff development • improve the learning experience of students • continue professional development of all staff • career progression issues • take forward new ideas • overcome the challenges the current economic climate provides • overcome inequality in staff development • take the school / college partnership international. <p>Graeme added the group need to be mindful of RoSco to assist with the staff governance standard and the view on legislation and entitlement. It was agreed the secretariat would invite Graham Donaldson from RoSco to a future meeting to discuss the Review of Teacher Education.</p>	<p>ALL</p> <p>GC/LT</p>

	<u>Nomenclature of Refreshed Body</u>	Action
3.	<p>Proposed model; core group and sub groups</p> <p>It was agreed the proposed model for the group would be model two the 'Hub Model'. There will be three meetings a year with a specific planning meeting taking place in May and the main meetings will be held in the colleges.</p>	GC/LT completed
4.	<p>Shaping up the remit – Maintenance priorities and initiatives</p> <p>It was agreed by the group that an extra bullet point would be added into page three in the last paragraph saying 'promote a culture of professional learning for all college staff'.</p>	GC
5.	<p>Website Development</p> <p>The group agreed that the new web address will end in ac.uk and the structure will be the same as the previous website to keep things consistent. Information will be transferred from the previous website to the new website as there are a lot of important documents to be kept. The launch is currently going to take place in April. In the meantime ICT at Scotland's Colleges have set up a PDF mailbox for mail to be re-directed which Garry has access to and will keep the group updated with any developments. The budget for the website has come out of the funds allocated by the Scottish Government for 2010/2011 however maintenance costs are not covered by this.</p>	GC
6.	<p>Action Points / Future Planning</p> <ul style="list-style-type: none"> • The secretariat is to approach a representative from the SQA and Graham Smith from the STUC and ask them to join the group. • A planning meeting is being arranged on Thursday 20 May 1000 to 1500 in Stirling; Lucy Thompson is to book a room at Argyll Court if available. • The next meeting will be held at Langside College on Thursday 10 June 1000, Lucy is to liaise with Graeme's office to organise. 	<p>GC completed</p> <p>LT completed</p> <p>LT completed</p>
7.	<p>AOCB</p> <p>There was no further business.</p>	

8.	Date of next meeting(s) <ul style="list-style-type: none">• The planning meeting will be held at Argyll Court in Stirling on Thursday 20 May 2010 at 1000.• The next meeting will be held at Langside College, Glasgow on Thursday 10 June at 1000.	Action
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